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2024 MRM SYMPOSIUM

**Poster Presentation
Guidelines**

May 31, 2024

McIntyre Medical Sciences Building

mrm.research.mcgill.ca



GUIDELINES

All presentations must be in English.

Maximum poster display size is 3 ft 9" high x 7 ft 6" wide (114cm high x 228cm wide) and the poster can be either portrait- or landscape-oriented.

Poster numbers will be supplied on-site. Abstract/poster numbers will be assigned and communicated before the event.

Poster boards will be set up in the lobby area on the 6th floor of the McIntyre Medical Sciences Building. You will need to find the poster board number that matches your abstract number. Push-pins will be provided to put up your poster.

Poster display starts at 8:00 am. Posters must be set up before 11:30 am and removed by 6:30 pm.

There are 2 poster sessions:

- **Session 1** - from 10:45 to 11:30 PM

Poster display starts at 8:00 am. Posters must be set up before 10:40 AM and removed by 12:30 PM.

- **Session 2** - from 3:00 to 3:45 PM

Poster display starts at 12:30 PM. Posters must be set up before 2:50 PM and removed by 6:00 PM.

Odd numbered posters will present during Session 1. Even numbered posters will present during Session 2.

Presenters must be next to their poster during the entire poster session corresponding to their poster number. Please plan to arrive about 5 minutes before the beginning of the session.

All posters will be judged. Presentations should be kept to **3 minutes maximum with 2 minutes of questions/discussions**. Your ability to stay within the time limit will be included as part of the judging criteria.

To prevent empty poster boards, please inform us before May 17th by email (mrm@mcgill.ca) if you are unable to present your poster at the Symposium.



STRUCTURE OF THE PRESENTATION

Your poster should be structured in 4 parts:

- Introduction: Present the “big picture” of your research topic and introduce the hypothesis or research question.
- Main methods: Briefly describe your main methodology.
- Main results: Summarize your findings, focusing on the most important results.
- Conclusion: Summarize your results with a take-home message that is clear and concise.

EVALUATION CRITERIA

Your poster presentation will be evaluated based on:

- **Organization**

The talk is appropriate for the audience and presented in a logical sequence.

- **Content**

The hypothesis or research question is clearly stated, methods are explained, results are presented distinctly and concisely and the conclusion is clear.

- **Presentation**

The presenter speaks clearly and is articulate, with good use of language, and good eye contact. The poster is easy to read and uses visual aids.

- **Time**

Respected allocated time (5 minutes presentation).

An award will be given to the best poster presentation. To qualify for the award, you must be present at the **Award Ceremony at 4:50 pm**.

Thank you for your valuable contribution to the MRM Symposium

